

**Royal Society of Chemistry, Industry & Technology Forum  
APPLIED CATALYSIS GROUP**

**Minutes of the AGM, Wednesday, 4th February 2009, 15:00. BASF, Cheadle.**

**Present, New committee:** Mike Wood (Chair), John Birtill (Secretary), Frank King, Alan Pettman, Andrew Holt, Stuart Taylor, Nick Gudde, Rob Parry, Paul Murray, John Casci, Jon Clipsham, Andy Whiting, Paul Collier

**Minutes**

**1 Apologies for absence**

Andy Ward (Treasurer), Stuart Taylor, Chris Mitchell (retiring), Mimi Hii

**2 Membership of the committee**

The Committee can comprise up to 15 elected members, who can serve for two consecutive 3-year terms. Andrew Holt was due to retire from the committee as he had completed 2 terms of office (excluding time as an officer). Two valid nominations had been received (Paul Collier and Andy Whiting) for one vacancy, and so an e-ballot was held. The vote was 20:12 in Paul's favour (23% of members with e-mail contact), but Chris Mitchell had decided to retire on account of increased travel restrictions. Hence, both candidates were elected to the committee. The full committee is appended below.

Thanks were recorded to Andrew Holt and Chris Mitchell for their past contributions to the committee.

**3 Chairman's report: Mike Wood**

The first year as chair had been challenging at times. Mike thanked Frank and John for their efforts in revitalising the committee. More people are now keen to take part, resulting in the first ballot for a place on the committee. This is a difficult time. The 'Challenges in Catalysis' meeting would have the additional challenge of the credit crunch. It was important to keep focus on current activities and to look for new opportunities. The Group is now in a strong position, and he looked forward to a challenging future.

**4 Secretary's report: John Birtill**

The secretary's report was presented *pro forma* as submitted to the RSC. John had wanted to stand down as secretary at the end of the statutory 4-year term but had stayed on *pro tem* for one additional year due to the lack of a candidate. The ACG currently has 164 RSC members and 3 non-RSC members. He would carry on as convener for the two ACG symposia this year, IUPAC (with SURCAT) and 'Challenges in catalysis' (with SCI FCG). He thanked members for their help, and urged members to focus on fulfilling commitments in a timely manner.

**5 Treasurer's report:** Andy Ward (information sent by e-mail)

<b>Opening Balance 2008</b>	<b>£8,201.52</b>
Interest	18.37
Subscriptions	513.00
Grants	0.00
Meetings + Conf Income *	4,816.00
Other Income	0.00
Meetings + Conf Expenditure *	1,321.42
Other Expenditure	0.00
Donations	0.00
Administration	481.76
<b>Surplus/(Deficit)</b>	<b>£3,544.19</b>
<b>Closing Balance 2007</b>	<b>£11,745.71</b>

\* includes profits for 'Challenges in catalysis' meeting in 2007, and ~£2,200 for November Workshop (with another £400 still to come).

Andy reported that the ACG was in good shape financially with ~£11,750 in our account.

**6 Election of Officers**

The Chairman, Secretary and Treasurer are elected by the Committee and serve for a maximum of four years. The current Secretary and Treasurer both reached the end of their 4-year terms in 2005, but there were no nominations for either position at the last AGM and so they had both stayed on for an additional year.

Nick Gudde was nominated for Secretary (Prop: JJB, sec FK).  
Agreed: all in favour.

Andy Ward had not replied to the inquiry about his wishes. In the absence of other volunteers for Treasurer, John Birtill volunteered to be nominated, so that positions could alternate according to RSC rules. It was suggested that Andy should be re-appointed for another year, subject to confirmation of his wishes, and that a new Treasurer should be appointed at the next AGM. This proposal was adopted with 1 vote against.

**7 Any other business**

Next AGM is due in Feb 2010. Venue as per committee meeting

Grateful thanks were expressed to BASF for hosting this meeting

**Appendix. Applied Catalysis Group Committee AGM February 2009**

Name	Employment	Membership	Date joined Cttee.	Committee			Officers		Ex-officers	
				Anniversary first 3-year term *1	Anniv. second 3-year term *1	Anniv third 3-year term *2	Start office term	End of 4-year term	Start office term	Date end of office
1 Frank King	Retired	RSC	1999	Feb-09 *	Feb-12 *				Oct-01	Feb-08
2 John Birtill	Consultant/ Glasgow Univ	RSC	1999	2002	Feb-11 *				Jan-04	Feb-09
3 Andrew Ward	Sabic	NRM	2003	EoO+3 *	EoO+6 *		Jan-04	Feb-08		
4 Mike Wood	Davy Process Technology	RSC	2004	Feb-08	EoO+3 *		Feb-08	Feb-12		
5 Stuart Taylor	University of Cardiff	RSC	2004	Feb-08	Feb-11					
6 Mimi Hii	Imperial College	RSC	2004	Feb-08	Feb-11					
7 David Jackson	University of Glasgow	RSC	2004	Feb-08	Feb-11					
8 Jon Clipsham	Consultant	NRM	2005	Feb-09	Feb-12					
9 Allan Pettman	Pfizer	RSC	2005	Feb-09	Feb-12					
10 John Casci	Johnson Matthey Catalysts	RSC	Jan-08	Feb-11	Feb-14					
11 Rob Parry	BASF Catalysts	RSC	Jan-08	Feb-11	Feb-14					
12 Nick Gudde	BP	RSC	Jan-08	EoO+2	EoO+5		Feb-09	Feb-13		
13 Paul Murray	Astrazeneca	RSC	Jan-08	Feb-11	Feb-14					
14 Paul Collier	Johnson Matthey Catalysts	RSC	Feb-09	Feb-12	Feb-15					
15 Andrew Whiting	University of Durham	RSC	Feb-09	Feb-12	Feb-15					
16 Steve Colley #	Davy Process Technology	RSC	Jan-08							

Key: # Co-opted, NRM=Non-RSC member, EoO=End of Office

Notes: \*1 Dates adjusted to take account of terms of office, assuming full term is served. \* All dates set before 2007 have been adjusted +1 due to AGM in Feb 2007 instead of Oct 2006. \*Third term on committee is permissible if there are insufficient nominations to fill all places. Otherwise, must wait 1 year before eligible to stand again after 2 terms