

# The Carbon Competitive Series

A Three-Part Series Of Practical & Informative Workshops  
 24 March 2010 (Part One), 19 May 2010 (Part Two), 6 July 2010 (Part Three)  
 174 Hammersmith Road, Hammersmith, London  
[www.endscarbonseries.com](http://www.endscarbonseries.com)

## 3 WAYS TO BOOK:

1. Fax this completed registration form to **+44 (0) 20 8267 4486**
2. Post this booking form with payment to FREEPOST (LON3727), Haymarket Conferences, 174 Hammersmith Road, London, W6 7JP
3. Book online @ [www.endscarbonseries.com](http://www.endscarbonseries.com)

If you have any problems registering, please call **+44 (0) 20 8267 4011** or email [conferences@haymarket.com](mailto:conferences@haymarket.com).

Workshop	Client Rate	Supplier Rate
<b>Part One Only</b> 24 March 2010	£299 + VAT (£343.85) <input type="checkbox"/>	£499 + VAT (£573.85) <input type="checkbox"/>
<b>Part Two Only</b> 19 May 2010	£299 + VAT (£343.85) <input type="checkbox"/>	£499 + VAT (£573.85) <input type="checkbox"/>
<b>Part Three Only</b> 6 July 2010	£299 + VAT (£343.85) <input type="checkbox"/>	£499 + VAT (£573.85) <input type="checkbox"/>
<b>Parts One &amp; Two</b> 24 March 2010 19 May 2010	£598 + VAT (£687.70) <input type="checkbox"/>	£998 + VAT (£1147.70) <input type="checkbox"/>
<b>Parts One &amp; Three</b> 24 March 2010 6 July 2010	£598 + VAT (£687.70) <input type="checkbox"/>	£998 + VAT (£1147.70) <input type="checkbox"/>
<b>Parts Two &amp; Three</b> 19 May 2010 6 July 2010	£598 + VAT (£687.70) <input type="checkbox"/>	£998 + VAT (£1147.70) <input type="checkbox"/>
<b>All Three Workshops</b> (20% discount applies) 24 March 2010 19 May 2010 6 July 2010	£717.60 + VAT (£825.24) <input type="checkbox"/>	£1197.60 + VAT (£1377.24) <input type="checkbox"/>

All delegate places include speaker presentations, subject to speaker disclosure. These will be available to download a week after the event.

Name of person completing form if different from delegate:

.....

Please register the following delegate (BLOCK CAPITALS)  
 Name (Mr/Mrs/Ms/Miss/Dr)

.....

Position.....

Organisation.....

Address.....

.....

Postcode.....

Tel.....

Fax.....

Email.....

How did you hear about this conference?

.....

I agree to the terms and conditions as stated opposite.

Signed.....

**DATA PROTECTION:** By registering for a conference, Haymarket Conferences can provide you with information relating to your booking and other Haymarket related products or services via email, direct mail, fax or telephone. Please write to the Head of Marketing at the address stated above if you do not wish to receive this information. We may also make your details available to carefully screened companies (excluding email addresses) who have offers that may be of interest to you.

- Yes, I would like to receive carefully screened and work related emails from third parties.
- No, I specifically do not want my details to be made available to third parties.

Watch free videos featuring the top speakers at our events @ [www.speakerschannel.tv](http://www.speakerschannel.tv)

## Please indicate how you wish to pay:

Pre-payments to be made with booking form or, where agreed, payment to be made upon receipt of invoice. A receipted VAT invoice will be issued once payment has been received.

Enclosed is a cheque for £.....

\*Cheques made payable to Haymarket Publishing Services Ltd

I wish to be invoiced:

PO Number..... (Required for payment by invoice)

I wish to pay by credit card. Please charge my:

AMEX/Visa/ Mastercard

Cardholder's name.....

Card No.

Expiry Date     Security Code:

Card billing address (if different from address already listed)

.....  
 .....

Cardholder Signature: .....

Conference Code: 1707110

## FURTHER INFORMATION FOR DELEGATES

**Accommodation:** Please note that accommodation is not included in the registration fee. **Dietary Requirements:** A vegetarian lunch option is provided as standard. For any other dietary requirements, please contact the Conferences team on +44 (0) 20 8267 4011 or [conferences@haymarket.com](mailto:conferences@haymarket.com). **Access Requirements:** We make every effort to ensure our events are accessible for all delegates. For any specific access requirements, please contact the Conferences team (as above). **On The Day:** Whilst in attendance at any Haymarket event, if your behaviour is deemed disruptive, offensive, dangerous, illegal, or if you are found to be distributing unauthorised material we reserve the right to eject you without any prior notice or refund. Audio and visual recordings or the distribution of commercial materials are not permitted without our prior consent. We accept no liability for damage to or loss of personal belongings at the event venue.

**SPEAKER CONFIRMATION & CHANGES:** We arrange our workshops and speakers up to 6 months in advance and, as the date of the workshop approaches, sometimes speakers are prevented from attending for personal or business reasons. With the increasingly challenging market conditions, we cannot guarantee any particular case study or speakers, as our speakers themselves cannot guarantee their attendance to us. We appreciate your understanding. We endeavour to find suitable replacement speakers of the same calibre. Often, however, a direct replacement cannot be found or found with enough time for the replacement to prepare a quality presentation. Please visit the website for regular updates on the speaker faculty.

## TERMS & CONDITIONS

**Confirmation Procedure:** Once we have received confirmation of your booking in writing (either online, fax or post) we will send you a confirmation email. An invoice will then be generated and sent out to you via post. If your company uses Purchase Order Numbers, please supply this at the time of booking as failure to do so may cause a delay with your booking. If you request to be invoiced, payment terms will be 28 days from date of booking. **Please note that we must receive full payment prior to the event start date.** Your VAT receipt will follow once full payment has been received. Booking form submission (either online, by fax or by post) does not guarantee a place. The dispatch by us of an email confirmation constitutes a legally binding contract. If you have not received your confirmation email 14 working days after submission of your booking, please contact the Customer Services team on +44 (0) 20 8257 4011 as there may be a problem with your booking. Haymarket Conferences are unable to accept responsibility for the non-arrival of information. Haymarket Conferences reserves the right to decline any booking. Haymarket Conferences reserves the right to vary the content, timings, location and/or speakers of events and as such accept no liability for variations.

**CANCELLATIONS:** All cancellations must be made in writing to the address stated opposite, and received by us no later than **4 March 2010** for the Part One workshop, **29 April 2010** for the Part Two workshop and **16 June 2010** for the Part Three workshop. Such cancellations are subject to a handling and administration fee of £75 + VAT per delegate, which will be deducted from any due refund or invoice, whichever is appropriate. We regret that no cancellations are accepted within 20 days of the event date due to the way in which we are in turn charged by our suppliers. However, a substitute delegate can always be nominated. Substitutions on the day of the workshop are accepted at the organiser's discretion only. Pre-payments will not be refunded and invoiced sums will be payable in full, except in cases where it has been possible to mitigate loss. Haymarket Conferences will not offer refunds to delegates due to a terrorist alert or incident unless the conference is cancelled. In this instance, Haymarket Conferences will retain up to 50% of the conference fee to cover marketing, administration and delegate registration costs.

**LET US MANAGE YOUR EVENTS FOR YOU:** Haymarket Events organises a variety of event formats on behalf of third-parties, including associations, not-for-profit organisations, the public sector and corporate clients. We work to the client's objectives to produce dynamic events that deliver exceptional results. For more information, please contact Charlotte Williams on +44 (0) 20 8267 4318.