

# Heads of Chemistry UK Spring Conference 2022

## Covid-19 policy for face-to-face events

As we return to some in-person events, this document outlines the measures the Royal Society of Chemistry will undertake to support delegate health and safety on-site.

### For the safety of all event attendees:

- We recommend that before attending the event you have been fully vaccinated against Covid-19 at least 14 days prior to arrival or have received the results of a PCR or rapid lateral flow test (LFD) within 24 hours of the start of the event
- Depending on the policy of the venue or location, you may be asked to show proof of your Covid-19 vaccination status or proof of a negative test upon arrival; if this is the case, delegates will be advised before the event, usually via the event website and in the delegate joining instructions issued in advance
- While at the event, please consider other attendees' personal space and, in spaces where it is possible to do so, try to remain two meters from other attendees
- We ask that all attendees continue to wear masks in indoor spaces, apart from when eating and drinking, even if it is not legally required (unless you have an exemption)

If any local or national rules regarding Covid-19 protections change, including vaccine requirements and mask wearing, delegates will be alerted in a timely fashion.

### Additional Covid-19 safety measures will be implemented at the event

- A Covid-19 risk assessment will be undertaken for each venue, including looking at social distancing options for all event spaces
- We will ask venues to provide hand sanitiser, increased ventilation, and additional cleaning
- Delegate handouts will be minimised

### If you are feeling unwell

Do not attend the event if you have tested positive for Covid-19, have any symptoms of Covid-19, or are required to self-isolate (please refer to your own local and national rules, and those of the event location if different, for up-to-date self-isolation instructions). If you start to feel unwell at the event, you are asked to email or telephone the event organiser and leave the event as soon as possible. Organisers will be advised to familiarise themselves with the local and national Covid-19 policies and local testing and isolation guidelines, so that they can offer delegates advice on what to do if they feel unwell.

### If you are unable to attend an event in person

If you are unable to attend an RSC event because you have tested positive for Covid-19 you may either transfer your registration to a colleague or transfer to virtual attendance (if available), and we will refund the difference, or request a refund if registration fees apply. Please contact us by email.

### After the event

If you test positive within 5 days of attending an event, please inform the organiser immediately. If a delegate informs us that they have subsequently tested positive, all attendees will be informed. No personal information will be given, and the identity of any delegate who has tested positive for Covid-19 will not be shared.

We are monitoring government guidance and will adapt our plans as necessary. The guidance above is therefore subject to change.

RSC Events ([events@rsc.org](mailto:events@rsc.org)), February 2022