Bringing Scientific & T echnical Resources to the Africa Continent

GOOD LABORATORY PRACTICES TRAINING

28th - 30th AUGUST 2024

Course Overview:

Good laboratory practice or GLP specifically refers to a quality system of management controls for laboratories and organizations to try to ensure the uniformity, consistency, reliability, reproducibility, quality, and integrity of results. Laboratories should operate within these guidelines to be prepared for customer, regulatory or internal challenges to its test results.

Who is this course for?

- Quality assurance
- Plant Operations
- Production
- Regulatory Affairs
- Lab managers in Pharma manufacturing plants
- Auditors who review facilities quality assurance programs
- Food chemists
- Microbiologists
- Documentation assistantstem.

Learning Objectives:

Participants will gain an understanding of:

- General Employee Practices
- Management Responsibilities
- Facilities Management

- Test Planning
- Test Performance
- Test Monitoring
- Data Records
- Report Archiving
- Reporting
- Sop

Day 1	28-08-24	Activity
9.00 – 9.30 am		**Registration and Climate Setting**
9.30 – 10.00 am		• Objectives of the training, expected outcomes and review of the agenda
10.00 – 10.30 am		**TEA- BREAK**
11.00 – 12.30 p.m		**Introduction** • Overview and Principles GLP • GLP guidelines • Basic Laws & Regulation governing QC/QA Laboratories
12-30 – 14.00 p.m		**LUNCH - BREAK**
14.00 – 16.30 p.m		**Laboratory Discussion** • Principles of GLP • Application of the Principles of GLP • Guidance to preparation of GLP inspection report • Laboratory organization & Personnel in GLP • Guidelines on Laboratory facilities

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Day 2	29-08-24	Activity
8.30 – 10.30 am		**Equipment's, Materials & Reagents** • Laboratory equipment's • Instrumentation Validation
10.30 – 11.00 am		**TEA- BREAK**
11.00 – 12.30 p.m		• Materials • Reagents • Receipts • Chain of Custody
12-30 – 14.00 p.m		**LUNCH - BREAK**
14.00 – 16.30 p.m		**Guidelines for Reporting & Documenting results** • General guidelines • Sample integrity requirements • Analytical report • Uncertainty measurements • Content of analytical report • Analytical results • QC/QA • Confidentiality

Day 3	30-08-24	Activity
8.30 – 10.30 am		**Standard Operating Procedures (SOPs)** • Introduction to SOPs and types of SOPs • Development & Review of SOPS • Application of SOP
10.30 – 11.00 am		**TEA- BREAK**
11.00 – 12.30 p.m		**Practical's session** • Analysis of GAPs and overlaps in existing SOPs • Dos and Don'ts in SOP writing • Optimization of internal capability of SOPS • Checklist & Document control • Tracking & Archrivals
12-30 – 14.00 p.m		**LUNCH - BREAK**
14.00 – 15.00 p.m		**Directors speech and issue of certificates**

Deadline: 19th August 2024

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Cost Kes. 63,800.00
or USD 638.00

NAIROBI

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