THE ROYAL SOCIETY OF CHEMISTRY

**WATER SCIENCE FORUM**

**THE ALAN TETLOW MEMORIAL AWARD**

The Royal Society of Chemistry Water Science Forum (WSF) offers a limited number of awards each year to individual water scientists to help support their early career development or when returning to scientific work after a break. The purpose of the award is to help encourage early career chemists, particularly during the first 10 years of their career).

You will need to make clear in your application how this applies to your own circumstances.

The Alan Tetlow Award is awarded to help support individuals engaged in longer-term projects that involve the application of chemical sciences in the sustainable management of the water cycle. It is focused on providing support to attend conferences, symposia, workshops, other research and training facilities and general assistance in completing more substantial projects.

WSF Members can apply for financial assistance **in relation to the following specific criteria and activities**:

* **To attend a conference or symposium for the purpose of presenting a poster or paper** to a national or international audience. Acceptance of the paper/poster for presentation is a pre-condition for a successful application and evidence should be submitted at the same time that the application is made.
* **To attend research meetings and colloquia as an active participant**. Evidence, such as an invitation or outline of proceedings, should be submitted at the same time that the application is made.
* **To visit other laboratories or facilities for the purpose of research guidance, skills development or training**. Evidence, such as an invitation or a statement describing why the visit is necessary should be submitted at the same time that the application is made.
* **To complete training courses** **for the purpose of research guidance, skills development or training.** A statement describing why the visit is necessary should be submitted at the same time that the application is made.
* **Assistance in research** **contributing to the successful completion of longer-term water science projects.** A statement describing the nature of the assistance sought, why the assistance is necessary and how it will contribute to the completion of the project should be submitted at the same time that the application is made.

The total value of each Alan Tetlow Memorial Award **will not exceed 50%** of the total project cost as stated in the application. Copy receipts relating to money expended as a consequence of the award should be sent to the WSF Secretary.

The maximum award (being 50% of the total project cost) provided to any individual **will be not normally exceed £2000**.

You will **initially be awarded 75%** of your award with the **remaining 25% contingent on submission of an article to the WSF Newsletter, or a presentation at a WSF Committee meeting**, on completion of your project.

Your application should clearly demonstrate how the award will help fund work containing a high proportion of water-related chemical science, having an identifiable practical application and contributing to water sustainability.

In order to provide maximum benefit to as many members as possible, normally, this award is restricted to one successful application per member. Applicants must be members of the Royal Society of Chemistry and the Water Science Forum.

All requests for financial support will be considered on their merits, using the criteria below. It is vital that the application form contains sufficient detail for the Committee to make an informed assessment on the degree of water-related chemical science involved. You should also identify how your project is likely to further the Water Science Forum’s aims and objectives.

Applications MUST be made on the attached form and submitted to the Secretary of the Water Science Forum either by email or by post to the address below.

Each application will then be reviewed by the Water Science Forum award group. Should there be an under-allocation of budget in a financial year, the Water Science Forum may choose to hold a second call for nominations, usually between June and September.

Successful applicants should note that any payments will normally be made to the organising body or through your institution or employer, not to you as an individual.

As part of the conditions of the award, you must agree to either attend a WSF committee meeting to report, in person, on the outcome of the project, or write a short report for our Newsletter, or attend a WSF event and give a verbal report.

Please return completed form to:

Secretary - Water Science Forum

c/o Member Services

Royal Society of Chemistry

Thomas Graham House

Science Park, Milton Road

Cambridge

CB4 0WF

or email it to [NETWORKS@rsc.org](mailto:NETWORKS@rsc.org); FAO the Secretary, Water Science Forum.

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**WATER SCIENCE FORUM**

**APPLICATION FOR AN ALAN TETLOW MEMORIAL AWARD**

Please expand the following sections to accommodate your text.

**CONTACT NAME:**

**CONTACT DETAILS:**

**RSC Membership Number:**

Please confirm that you are a member of the WSF: Yes/No

Please confirm that, if successful, you agree to writing a report for the WSF newsletter or attending a WSF event to present the outcomes: Yes/No

**Summary C.V:** (max. 250 words)

**Details of application/project outline:** (this section should be no more than 1000 words):

NOTE: You should make clear how your application aligns with the specific criteria for this award and how it would assist you in the early stages of your career or after returning from a career break.

**Total Project Cost & Amount Requested:**

NOTE: The amount requested cannot exceed 50% of the total cost and the requested amount will not normally exceed £2000). You will **initially be awarded 75%** of your award with the **remaining 25% contingent on submission of an article to the WSF Newsletter, or a presentation at a WSF Committee meeting**, on completion of your project.

NOTE: You should itemise EACH element of expenditure that is to be covered by the award and make clear the specific sum required for each line or item.

NOTE: Copy receipts for each element of expenditure should be sent to the WSF Secretary.

NOTE: Applications that do not provide sufficient detail about the costs and purpose of any award will be rejected.

NOTE: Any successful award will normally be paid through your institution or employer.

**Details of other project sponsorship either already secured or applied for:**

NOTE: Please describe how you intend to fund those parts of the project cost that would not be covered by the Alan Tetlow Award.

**Project start and duration:**

**Signed:** (Digital Signature) **Date:**

The criteria used to evaluate your proposal are as follows:

* The potential for the project or activity to directly contribute to the formal advancement of water science, including the relevance of application to the Water Science Forum Objectives:

To keep members up to date with current developments within the water sector and to promote continuing professional development.

To provide a forum for the debate of professional and scientific matters on water-related issues within the RSC and other relevant organisations.

To provide specialist technical advice on water-related issues to the RSC and to assist the RSC in presenting a corporate view to national and local government on matter of interest to WSF members.

To promote research, education and specialised training in all aspects of water-related chemistry, including relevant chartered status for members

* The excellence or quality of the research, training or activity being proposed.
* The feasibility of the proposal.
* The explanation of the project's hypothesis or research questions or the clarity of aims and objectives for attending a course or conference.
* The value for money and justification of the resources requested