Outreach Fund Application Form 2025

▦ About you, your team and your organisation

⚙ **Please ensure that the information below is correct.** Please provide the details of one main applicant, whom will be the primary point of contact for the RSC for all aspects relating to this application. The primary method of contact will be via email.If applying as an organisation, the address provided **must** be associated with your organisation rather than being your personal address.

Title*

- • Miss
- • Mr
- • Mrs
- • Dr
- • Prof.
- • Ms
- • Mx

First name* _____ ({{ user.first_name }})

Surname* _____ ({{ user.last_name }})

Organisation* _____

Position/job title* _____

Pronouns _____

Email address* _____

Telephone number* _____

Address line 1* _____

Address line 2 _____

Address line 3 _____

City* _____

County* _____

Postcode* _____

Country* _____

Company and/or charity number (if applicable) _____

RSC Membership No. (if applicable) _____

▤ Organisation type*

○ Charity/Not-for-profit Organisation
○ Primary School/Academy Trust
○ Secondary School/Academy Trust
○ Provider of further education e.g. Sixth form college
○ Other higher education provider e.g. University
○ Freelancer / individual
○ Private Company
○ Partnership
○ Other _____

▤ If you or your organisation have previously applied (successful or unsuccessful) to the Outreach Fund please indicate below*:

Please note, the assessment panel will take into account previous evaluations received for any projects for which we have awarded previous funding.

○ Yes, I or my organisation was successful, my project is completed
○ Yes, I or my organisation was successful and have an ongoing project
○ Yes, I or my organisation was unsuccessful, I have been invited to resubmit
○ Yes, I or my organisation was unsuccessful
○ No, I or my organisation have not previously applied to the Outreach Fund
○ Other _____

If yes to the above, please provide any previous project application details including project title, project application date, applicant name and project completion date if successful.

_____

If you or your organisation has previously successfully applied to an RSC fund (excluding the Outreach Fund) for activity connected to this proposal please include the title and dates below.

_____
_____
_____

What level of funding are you applying for?*

The answer selected here will tailor some questions later in the application form to be proportionate to the level of funding requested.
• £500 - £1,000
• £1,001 - £5,000
• £5,001 - £10,000

Project Information

Please provide your project title:*

_____

Why are you applying for a grant?*

☐ To pilot a new idea/proof of concept
☐ To support further development of a pilot project
☐ To upscale a pilot project
☐ To roll out delivery of a successful pilot project
☐ To repeat the delivery of a previously successful project
☐ To support delivery of an established programme of activity

Please provide information on project dates and timings relating to your project.*

The project start and end date should fit within the grant period for which you are applying. Please note - grant outcomes will be communicated within six weeks of the deadline (please see our webpage for details). All grants awarded in 2025 must not start before the outcome is communicated and projects should be completed by 30 November 2026 (with evaluation submitted by 14 December 2026).

Project start date _____

Project end date _____

If you have any specific dates/timings of your project please provide them here _____

If this project is an extension of an existing or previously run project please provide evidence of evaluation of this project, including lessons learned.

If relevant, please also provide information of how this event (type) will be funded in the future. If more appropriate, evidence can be attached in the Supplementary Information section but please indicate here that you have done so.

_____
_____
_____

☑ Please indicate which of the Outreach Fund's aims your project or programme will meet.*

Select all that apply. You will be asked to demonstrate how your project meets this aim in the following question.

☐ Develop chemists' public engagement and science communication skills - building capacity and opportunities for chemists and chemical scientists to engage with schools and public audiences

☐ Engage with school students - inspiring and raising aspirations of student audiences to nurture a future generation passionate about the chemical sciences

☐ Engage with public audiences - involving a wide range of people in relevant contemporary issues in the chemical sciences

☐ Provide under-represented audiences, communities and places with inspiring chemistry engagement opportunities, delivered or coordinated by skilled people

🅰 Project description*

Please provide a **clear and concise** description of your planned project. This should include (but is not limited to): overall aims and objectives of your project what you intend to do and how you will do this time frames and key dates You will need to demonstrate how your project meets at least one of the Outreach Fund's four aims, as indicated in the previous question. The panel will use the information provided in this section to determine whether the project meets the objectives and criteria of the Outreach Fund. For more information on the criteria and application guidelines (including content and audience) please go to our webpage.

Depending on the funding level requested you will have space for either 100-500 or 300-500 words

_____
🅰 _____

▦ Project Details

🅰 Tell us about the area(s) of chemistry to be featured in your project and how it is relevant to your target audience*.

_____
_____
_____

☑ Project Location*

Where will your project take place? Please select the relevant regions and include any specifics in the comment box below e.g. the names and addresses of venues, towns, cities or geographical regions where your activity will take place.

☐ Northern Ireland
☐ Republic of Ireland
☐ Wales
☐ Scotland
☐ North East - England
☐ North West - England
☐ Midlands - England
☐ South East - England
☐ South West - England
☐ East - England
☐ London
☐ National

If known please provide relevant venue and postcode information (e.g. CB1) about the location where your activity will take place

🅰

_____
_____
_____

📋 Target Audience

📊 Please tell us how many people in each category you hope to engage.*

These numbers should give an idea of the reach that you hope to achieve from your project.

0 to 4	_____
5 to 7 (Key Stage 1 (UK)/ Senior Infants & First Class (ROI))	_____
8 to 11 (Key Stage 2 (UK)/ Second - Fifth Class (ROI))	_____
12 to 14 (Key Stage 3 (UK)/ Sixth Class - Junior Cycle Year 2 (ROI)	_____
15 to 16 (Key Stage 4 (UK)/ Junior Cycle Year 3 (ROI)	_____
17 to 18 (Key Stage 5 (UK)/ Senior Cycle Year 5 - 6 (ROI)	_____
Adults: FE or HE student(s)	_____
Adults: Mature FE or HE student(s) (starting an education course post-21)	_____
Adults: Teacher(s)	_____
Adults: General member(s) of the public	_____
Adults: Members of a community group	_____
Adults: Parents/carers	_____
Adults: Policy makers or government staff	_____
Other	_____
Total engaged*	_____
If there are different components to your project please provide a brief breakdown of the audience numbers per component:	_____

Describe the audience of your project.*

Please include any information on: how your project is relevant to your target audience how you intend to reach that audience how you have designed your project to meet these needs any audience insights. This may include: Findings of any research/enquiries carried out that identifies/demonstrates the need of the audience for your activity The need of any relevant schools or groups for any funding being applied for (Maximum 200 words).

_____
_____
_____

☑ Please indicate the audience(s) or group(s) who are under-represented within the chemical sciences that your project will be engaging. This list is not exhaustive, please use the following question to provide additional information to support us to understand the needs of your audience(s) and potential outcomes of your activity.*

Multiple options can be selected. Intersectionality can be defined as the interconnected nature of social categorisations such as ethnicity, sex, and class that combined create advantages or disadvantages for a given individual or population. Therefore, intersectionality can be investigated through the interaction terms of two or more given population identities.

☐ Individuals/groups from low socio-economic background/status
☐ Individuals/groups from minoritised / minority ethnic backgrounds
☐ SEND (Special Educational Needs and Disabilities)/SEMH (Social, Emotional and Mental Health Difficulties)/ASN (Additional Support Needs) students
☐ LGBT+ individuals/groups
☐ Disabled individuals/groups
☐ Children in care/care leavers
☐ Young carers
☐ Individuals/groups in rural locations
☐ Other _____
☐ None

If your project engages schools and you know which you will invite/target please provide the school/institution names below

_____
_____
_____

Project organisation and facilitation

Who will be involved in this project, what will their roles be and what are their areas of expertise/experience?*

This should include all staff, external partners, volunteers and RSC members as well as any relevant information regarding the decision to involve these people e.g. to provide relevant knowledge and expertise or to help reach certain audiences. Where relevant please indicate if these people are already on board with the project or if there is an aim to bring them on board.

_____
_____
_____

How are chemists involved or represented in your project?*

_____
_____
_____

If your project is linked to any RSC Member Networks please provide details below:

For information please visit our Member Networks webpages:

Local Sections
Interest Groups

_____
_____
_____

🗒 Project Details - Engagement and Risk Management

☑ How will the audience engage with your activity?*

Please note, by:
- cohort we mean a specific set/group of participants e.g. a class
- single engagement we mean one session or day that you know the participants will engage with
- multiple engagement we mean distinct separate sessions, multiple occasions or days that you know that participants will engage with

For example, a community festival day where participants visit a stand or activity would be single engagement and a science club that has weekly sessions would be multiple engagement.

☐ One-off engagement for single cohort
☐ One-off engagement for multiple cohorts
☐ Multiple/repeat engagements for single cohort
☐ Multiple/repeat engagements for multiple cohorts
☐ Other, please specify... _____

🔤 Please expand upon the previous answer and provide the intended number of engagements that your audience will participate in:*

This may be differ for separate cohorts, please elaborate below.

_____
_____
_____

🔤 Please identify any challenges that you may face and need to manage during the course of your project.*

This may include but is not limited to:
- Safeguarding policies and processes
- Health and safety processes such as risk assessments
- Copyright considerations
- Risks to the successful delivery of the project
- Funding shortfalls
- Volunteer recruitment
- Engaging of other organisations/schools/partners

If your project will involve people under the age of 18 or vulnerable adults you **must** provide information as to any relevant safeguarding procedures and measures taken. Please note - if there are risks associated with your project that are not identified with appropriate mitigations in place then your project will not be considered eligible for funding.

_____
_____
_____

🗒 Evaluation

For more information on evaluation, definitions and our expectations, please refer to the fund application guidance and our guidance on evaluation.

🔤 In this section we would like you to tell us about what 'good' looks like for your project focusing on the positive outcomes.* This may include KPIs/measures of success and qualitative feedback.

Depending on the funding level requested you will have space for either 100-500 or 300-500 words

_____
_____
_____

What will the legacy of your project be and how will you monitor it?*

This may include but is not limited to:
- a longer-term impact on organisers, volunteers and/or participants
- creation of resources that can be shared
- forming and/or continuing partnerships
- collecting evidence to support project sustainability.

Please include details of who will benefit from the activity and how.

_____
_____
_____

Budget

Overall project costs (in GBP, £)?*

Amount applying for from the RSC
Outreach Fund
_____

Total project cost (this may be the same
as above or may include other funding
to support this work)
_____

(If applicable) Please provide information of any charges applied to participants of your activity.*

Please include details as to who is expected to pay the charges, and outline any expected income as a result of the activity and what it is to be used for. If there are no charges please write N/A.

_____
_____
_____

If you have applied or intend to apply for funding from any other sources please tell us whether an application has already been submitted and to whom, whether the funds have been secured and how you will use the funds.*

_____

Further Information

Where did you hear about the RSC's Outreach Fund?*

Please select all relevant options. The information that you provide will ensure that we are able to improve our communication strategy.

☐ Voice
☐ Members newsletter
☐ Another RSC email communication
☐ Our website (www.rsc.org)
☐ A mailing list (e.g. PSCI-COM)
☐ A member of our staff (this includes Education Coordinators and Education Programme Managers)

☐ X
☐ LinkedIn
☐ A previous applicant
☐ Other _____

🔢 If I am successful I am happy for my name, email address and the name of my project to be shared with other successful Outreach Fund applicants as part of RSC cohort support.*

○ Yes
○ No

☑️ Please tick this box to acknowledge that:*

You consent to your application information being used for evaluation purposes. You have read, understood and accept our terms of use. We need to collect and manage your personal data in order to provide this service. Our privacy statement explains how we do this.For more information or if you have any difficulties opening the links above please email outreach@rsc.org.

☐ Yes, I agree